

CBRC Policy Statement and Parent Agreement Form

Student _____ Year _____ as of 20____
One document per student

- Please read the following policies that require particular parent acknowledgment and approval. Tick the appropriate box, where needed
- One document per student please.
- Parent and student to sign.

(A) Computer conditions of use

- Students can only use the college student computers or their own computers. Staff office computers are not to be used and the sharing of computers is discouraged.
- No student can download, install or delete any programmes on the college computers.
- No games can be played or downloaded on college computers.
- All work is to be saved to students own personal disks or memory sticks.
- No changes are to be made to any desktop themes or adjustments to college computer settings.
- During study times the computers can only be used for academic purposes.
- Game playing on students' computers or the units' TVs will only be allowed at specified times. See College Rules.

Internet use

- Students are not to attempt to access inappropriate internet sites at any time. Any student found accessing inappropriate sites will be banned from using the college computers or if using their own computer will have their computer confiscated for a period of time and the parents informed.
- No chat rooms can be used at any time on any computer.
- Misuse of a computer, internet or the network connection may result in the confiscation of the computer.

I have read and understand the conditions regarding computer use at the college and will conform to the above requirements and other related rules.

Student name _____ Sign _____ Date _____

Parent name _____ Sign _____ Date _____

(B) Mobile phone conditions of use

- Mobile phones are not essential at the college and are brought to the college at the owner's risk.
- Students are required to provide their mobile phone number to staff.
- Inappropriate use of a mobile phone such as harassing calls, text, explicit images etc will result in the phone being confiscated for up to a month or being sent home.
- Inappropriate use of camera phone device will see the phone returned home permanently.
- Phones must be **TURNED OFF** during
 - Meal times
 - Prep / study times
 - After lights out
 - In meetings

Failure to abide by these times will result in the phone being confiscated for up to 1 month or being sent home.

I have read and understand the conditions regarding mobile phone use at the college and will conform to the above requirements.

Student name _____ Sign _____ Date _____

Parent name _____ Sign _____ Date _____

(C) Bicycle conditions of use.(own bike or college bikes)

- Students must wear a helmet at all times.
- Closed in footwear must be worn at all times.
- Students can not ride their bikes off campus without staff approval and parent consent (below).
- Students are not to share their bike to those who do not have parent consent to use such items at the college.
- Students are to ride their bikes with another student/s in attendance.
- Parents are advised that their child is generally not supervised when riding bikes and that the bringing of a bike or using a college bike is at their own risk.

IMPORTANT - I have read and understand the conditions regarding bicycle use at the college and will conform to the above conditions and also acknowledge that such activities have their inherent risks and hence could result in personal injury.

I approve for my child to ride a bicycle at the college. I approve for my child to ride a bicycle **off** campus.

Student name _____ Sign _____ Date _____

Parent name _____ Sign _____ Date _____

(D) Skateboards / Rollerblade conditions of use

- Students must wear a helmet at all times and we strongly suggest other protective gear such as knee and elbow pads.
- Skateboards and rollerblades can only be used on college grounds.
- Skateboards and rollerblades can not be shared to those who do not have parent consent to use such items at the college.
- Skateboards and rollerblades will be confiscated if used in the units.

IMPORTANT - I have read and understand the conditions regarding skateboard / rollerblade use at the college and will conform to the above conditions and also acknowledge that such activities have their inherent risks and hence could result in personal injury.

I approve for my child to use a skateboard or rollerblades at the college (their own or another students)

Student name _____ Sign _____ Date _____

Parent name _____ Sign _____ Date _____

(E) Use of Visual images of college students

The Country High Schools Hostel Authority requires colleges to gain parental / guardian permission before using visual images of students in college media productions and general publicity material.

In recording college events, informing the public and promoting the college we regularly use images of college students and staff. In particular we use student images on the college web site and the CHSHA web site which potentially is being accessed worldwide through the internet.

We request your permission to use your child's image in some or all of the ways listed below. Images of your child may even be used after your child has left the college. You can withdraw this permission at any time by notifying the college manager in writing.

- The College and the CHSHA websites / CD roms / Video / newsletters / magazine / publicity material and any medium related to college or the CHSHA activities.
- Any newspaper article such as the local community newspaper, West Australian and Countryman.

I give permission for City Beach Residential College and the CHSHA to use images of my child as stated above.

Parent / Guardian name _____ Signature _____

Child name _____ Signature _____

(F) Search and Confiscation Policy

In line with our duty of care, health and safety the college reserves the right to search for and confiscate items that may be harmful to students and staff or used inappropriately. A set period of confiscation can be from 1 day to 1 month dependent on the item and reason for confiscation. Items will be secured by staff and / or sent home with a parent.

Confiscation

Staff have the right to confiscate any item that is;

- Being used inappropriately
- Conflicts with our rules and policies
- Is a banned item at the college
- For the safety of students and staff

Search

These room checks include locked storage (wardrobes, cupboards, drawers and safes) and school bags and luggage. These checks will usually be conducted in your child's presence, but the Manager or Senior Supervisor reserves the right to undertake a check in their absence if he or she considers such action is warranted to secure residents' safety. Police assistance will be sort if appropriate and Parents will be contacted.

Student name _____ Sign _____ Date _____

Parent name _____ Sign _____ Date _____

(G) Consent Forms

During the year staff are constantly presented, by the students, forms for consent to participate in school activities requiring Parent or Guardian signature. More often than not students have had the forms for a week or so, have forgotten to get them signed by their Parents and are due back that day. As it is not always possible to contact Parents we seek your approval, to sign on your behaviour, for these occasions.

When money is involved and Parents are contactable we will try to either ring, fax or email Parents for consent to sign on their behalf.

I.....give my permission for staff of City Beach Residential College to sign school forms giving consent for my son/daughterto participate in school activities.

Sign _____ Date _____

(H) Release of Copy of School Report to Residential College Manager

To: The Principal

I give consent for you to provide the College Manager of City Beach Residential College with a copy of my child's school reports while my child remains a boarder at the college. I understand that this information will be used by the residential college Supervisors to assist my child achieve their learning goals in discussion with my child and his/her teacher.

I give this consent on condition that the Supervisors do not divulge this information to any other student and respect the confidential nature of this personal information.

Parent/Guardian's Signature _____ Date _____

(I) City Beach Residential College Parent and Student Handbooks

It is extremely important that all Parents (guardians) and Students have read and have an understanding of the contents of the City Beach Residential College Parent and Student Handbooks and the Student Code of Conduct.

I have read the handbooks & Code of Conduct and agree to conform to the college requirements expressed therein. I also understand that failure to do so may jeopardize my enrolment at the college.

Student name _____ Sign _____ Date _____

Parent name _____ Sign _____ Date _____